

PARK PLAZAS COMMUNITY SERVICES ASSOCIATION

Board of Directors Meeting Agenda

October 22, 2025

6:30 pm - 8:00 pm

Board Members: Laurie Glaze, Steve Harvath, JD Bullington, Catherine Akridge, Connie Crow, Gene Harrell, Cassara Higgins, Susan Swoboda

Community Manager: Richard White

Call to Order

Roll Call

Approval of September 24 Board Meeting Minutes (attached)

Community Guests

Finance Report (attached) – Susan

Manager's Report (attached) – Laurie

Committee Reports

- ✓ Sustainability – Steve (attached)
- ✓ Landscape – Gene (attached)
- ✓ Community Garden – Steve
- ✓ Community Engagement – Cassara

New Business

- ✓ Appointment of Nominating Chair for 2026 Elections – Laurie

Old Business

- ✓ ACC Color Palette Additions – Connie
- ✓ Employee Performance Evaluations - Susan

Community Input

Next Meeting – TBD

Closed Session – if needed

Adjourn

Minutes
Board of Directors Meeting
Park Plazas Community Services Association
September 24, 2025

The meeting was called to order by President Laurie Glaze, at 6:29 pm.

Those directors present: Laurie Glaze, Steve Harvath, J.D. Bullington, Catherine Akridge, Connie Crow, Cassara Higgins, Gene Harrell, Susan Swoboda and Community Manager Richard White

Those directors absent: None

Guests present: Chris Bartsch, Bob Kreger, Nancy Dean Kreger

Minutes from the previous meeting on August 27, 2025 were unanimously approved on a motion by Connie Crow and seconded by Cassara Higgins.

Community input & public comments: None

Committee Reports

Finance Committee: Report submitted and attached; Susan Swoboda gave an overview of the report.

Manager's Report (Richard White, manager): Report submitted and attached; Richard White gave an overview of the report.

Sustainability Committee & Landscape Report: Steve Harvath gave an overview of the work of the Sustainability Committee with an emphasis on the continuous fire mitigation efforts and tree management efforts. Gene Harrell asked for an update on a recent inspection by Porfirio of the SFFD regarding fire mitigation plans, including tree removal, trimming and fence proximity to stucco walls. Porfirio will be providing a list to the community manager of desirable plants to consider for future cultivation. An update on this subject will be forthcoming in the next community newsletter.

Community Garden Committee: Steve Harvath gave an update on the recent clean-up efforts in the community garden.

Community Engagement Committee: Cassara noted the first meeting for the new cul-de-sac captains is tomorrow.

Community Bulletin Boards -- Cassara noted that there is consideration being given to having more community bulletin boards located throughout the community. This subject will be discussed again at a future Board meeting.

Reunity Resources – Laurie Glaze noted that if 50 homes in Park Plazas register for a regular pick-up service then Reunity Resources will provide a discount for curbside pick-up of compostable materials.

PP Ladies Luncheon – Eighteen people showed up at the recent Ladies Luncheon held at Montecito. More events are being scheduled.

Architectural Control Committee – Richard White gave an update on the number of noncompliant homeowners and noted that the number is decreasing as he continues to reach out and work with homeowners to bring them into compliance.

A motion by J.D. Bullington, seconded by Connie Crow, to accept all committee reports as written and submitted passed unanimously.

New Business:

Approval of Updated RV Lot Rules and Regulations: After a brief discussion and review, a motion by J.D. Bullington, seconded by Connie Crow, to adopt the amended and restated recreational vehicle and storage yard rules as written, presented and amended passed unanimously.

Discussion of ACC Color Palette Additions: Connie Crow gave an update on a revised color palette scheme. The Board agreed to have a more detailed discussion on this subject outside of the board meeting venue.

Richard White's Upcoming Vacation and Park Plazas Temporary Operational Plans: Laurie announced that Richard will be taking a vacation to celebrate a 30-year wedding anniversary throughout the month of October. Plans have been made to maintain normal operations in his absence.

Old Business:

Employee Performance Evaluations Progress: Laurie Glaze noted that Susan Swoboda is still working on this matter.

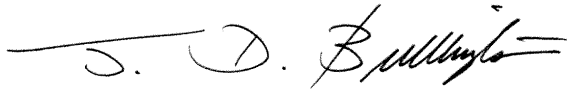
Community Input & Public Comments: Bob Kreger, Nancy Dean Kreger and Chris Bartsch all made comments regarding the newly adopted RV and storage yard policies and engaged with Board members on that subject.

Next Meeting Date & Time: The next Board meeting will be held on October 22, 2025 at 6:30 pm at the PPCSA office.

Closed Executive Session: None

Adjournment: There being no further business before the Board, the meeting was adjourned at 8:25 pm on a unanimously supported motion by Connie Crow, seconded by Gene Harrell.

Signed this Day of September 24, 2025

A handwritten signature in black ink, appearing to read "J.D. Bullington", with a stylized flourish at the end.

J.D. Bullington, Secretary

Park Plazas Community Services Association

Finance Committee Report
10.22.2025

The following financial statement and related information is for the period ending 09/30/2025.

Income Statements

Information presented in the table represents current month and year to date results taken from Operating Fund and Reserve Fund reports generated in AppFolio.

Description	Current Period			2025 Year to Date		
	SEP-25	Budget	Variance	Actual	Budget	Variance
Operating Fund Revenue	\$71,783	\$72,834	(\$1,051)	\$621,506	\$628,913	(\$7,407)
Operating Fund Expenses	\$60,033	\$65,850	\$5,817	\$654,491	\$674,397	\$19,906
Net Variance (Deficit)	\$11,750			(\$32,985)		
Recognized Revenue- DRFLA	\$18,618	\$11,858	\$6,760	\$76,875	\$106,725	\$29,850
Reserve Fund Expenses	\$18,618	\$27,500	\$8,882	\$76,875	\$118,700	\$41,825
Net Variance (Deficit)	\$0			\$0		
Combined Fund Revenue	\$90,401	\$84,692	\$5,709	\$698,381	\$735,638	\$37,257
Combined Fund Expenses	\$78,651	\$93,350	\$14,699	\$731,366	\$793,097	\$61,731
Net Variance (Deficit)	\$11,750			(\$32,985)		

*A negative income account variance indicates an actual amount is less than the budget amount.
A negative expense account variance indicates the actual amount exceeded the budget amount.*

Balance Sheet Summary

The September 30, 2025 Operating Fund Balance Sheet includes checks that are outstanding. As they are presented for payment, automatic transfers are made from GL10021 to maintain the minimum balance of \$10,000 in GL10020. The same process applies to the Reserve Fund accounts.

OF Account Cash + Intra Fi Cash Services Account	\$757,893
RF Account Cash + Intra Fi Cash Services Account	\$676,211
Deferred Reserve Fund Liability Account Balance	\$1,407,922

Accounts Receivable

Current	31-60	61-90	90+
\$7,730	\$1,637	\$47	\$753

Deferred Revenue or Reserve Fund Reconciliation

			Park Plazas Community Services Association Deferred Revenue and Reserve Fund Reconciliation		
			Month ending: 9/30/2025		
Date	GL Account	Ref #	Payee/Description	Amount	
9/30/2025	70180	7237	AFJ Custom Paving - Repair small asphalt failure on Narciso cul- de-sac	\$843.86	
9/30/2025	70180	SA48438	Excavated underneath the sidewalk at 2882 PB ORQ, located the leak and repaired it.	\$5,014.49	
9/30/2025	70180	4555	Tierra Bonita - 2941-2945 PAz PIN - Landscape Renovation	\$6,761.88	
9/30/2025	70190	7245	AFJ Custom Paving - Concrete and landscape work at Plaza Azul. 2994-2996 Colina.	\$5,997.92	
			Total - Deferred RF Liability to be recognized as Revenue 09/2025	\$18,618.15	
				Debit	Credit
	21010		Recognize RF Income to cover RF Expenses - 09/2025	\$18,618.15	
		42100	Recognize RF Income to cover RF Expenses - 09/2025		\$18,618.15

September 2025 Variances

No variances to report for September 2026

Manager's Report

10/22/2025

Landscape

- Seasonal landscape work is transitioning to fall and winter work with Tierra Bonita. Work on winter projects will begin soon and the irrigation system will be shut off in due course.

Asphalt, Cement and Related Work

- The sidewalk replacement on Piñon is now complete.
- Failed concrete adjacent to 3050 Plaza Blanca (Cisne) will be repaired, and drainage issues will also be corrected to direct drainage away from the garage. This work will begin the week of 10/22/2025.

Sewer Repair

- On or about 10/10/2025, the owner of 2948 Plaza Blanca (Nieve) contacted the office to report the results of work initiated by him to clear a clogged sewer line. He was referred to Any Time Plumbing by his preferred plumber. Anytime inspected the line using a video camera and found a significant root intrusion. At the direction of the owner, Any Time hydro jetted the line and cleared the clog. A few days after work was done by Any Time, the owner reported the line was backed up again and suggested that based on the debris found in the line from a subsequent video inspection that the line had collapsed. We contacted Drainworks who came out on 10/13 to investigate and fix the line. The line was not collapsed at all. The new debris appeared to be the result of Any Time extending the hydro jet head into the trunkline. The backward flowing water jets blew debris back into our sewer line lateral and created a new clog. Drainworks reported that there was insufficient grade in the lateral that needed to be resolved to keep the drainage moving towards the City's sewer line. Drainworks was able to restore sufficient grade, repair the line and backfill and cover the exposed sewer line.

Richard will meet with Chris from Drainworks to expand and refine our existing maintenance program for keeping the sewer lines cleared.

Parking

- The presence of a dark blue BMW was reported to the office in late September. The police were called and it was determined that although the vehicle was unregistered, it was not stolen. The vehicle was in use and not always in the same spot. A notice of towing was put on the vehicle and eventually the owner was identified as someone living in a house on Cisne. Currently there are at least 6 vehicles associated with the property. The lot owner will be contacted to confirm ownership and their relationship with the vehicle owner. We'll then look to figure out how to handle this unique situation.
- A resident in Colina reported another vehicle that has not moved in about two weeks. Efforts are being made to identify the owner and the vehicle circumstances.

HOA Sustainability Guidelines
PP Landscape/Sustainability Committee
May 2025; Updated October 2025
DRAFT

MISSION STATEMENT

Park Plazas aspires to create a culture of environmental awareness and resident involvement through sustainable practices that prioritize water and energy conservation, promote waste reduction, and implement responsible landscape practices.

FIRE AND NATURAL DISASTER MITIGATION – develop plans and practices to protect homes, lives, and property.

- PP: Fire Mitigation - Creation of fire mitigation plan based on recommendations from Firewise USA and grounds walk with Porfirio Chavarria, Wildland Urban Specialist, Santa Fe Fire Department
- PP: Development of landscape maintenance plan that incorporates practices for reduction of fire risks
- PP: Removal of sheds/containers in Vehicle Lot to reduce risks of fire, etc. caused by unknown stored items including hazardous materials, toxic chemicals, ammunition, flammable materials, etc. that could result in long-term health and environmental issues as well as the cost of property damage including cleanup, remediation, legal penalties, etc. could be devastating for Park Plazas and its residents.

ENERGY CONSERVATION - promote energy-efficient appliances, lighting, building practices

- PP: Installation of programmable BT thermostats, solar panels, etc. in homes
- PP: Develop communication models within Park Plazas to increase awareness

WATER CONSERVATION - encourage water-saving landscaping techniques, smart irrigation systems, fixing leaks

- PP: Assure trees are irrigated around the drip line
- PP: Establish stormwater runoff catchment
- PP: Research benefits of permeable paving on cul-de-sacs and trails

SUSTAINABLE LANDSCAPING - use of native plants, reducing pesticide use, implementing drought-resistant practices

- PP: Establish guidelines for replacing trees/shrubs using only xerophytic plantings
- PP: Establish guidelines to promote growth and natural seeding of native grasses and wildflowers
- PP: Remove invasive species such as Cochia, Russian thistle, Siberian Elm, etc.

WASTE REDUCTION AND RECYCLING - encourage residents to recycle, compost, reduce overall waste generation

- PP: Cul-de-sac glass recycling volunteers; work with cul-de-sac captains to achieve
- PP: Ability to enter into partnership with Reunity Resources to set up community wide composting program

COMMUNITY ENGAGEMENT - educate residents about sustainable living practices and encourage participation in community initiatives.

- PP: re-institute/create opportunities that bring neighbors together to build relationships and increase engagement with Association

FINANCIALS – ensure adequate finances and financial practices that will support Association needs

- PP: prioritize funding for sustainable, regenerative practices in both the operating and reserve funds and practice smart budgeting
- PP: research how imminent future changes at local, regional, state, and national levels impact budget needs
- PP: research and apply for grants for trees, water conservation, etc.

HOA GOVERNANCE – ensure that documents provide appropriate framework for operations, defining rights and responsibilities of the board/Association members, and maintaining property values.

- PP: ensure sustainable buying power, functional by-laws, transparency, and decision-making, and promote board diversity
- PP: review and update governance documents - by-laws, and covenants as needed

Finance Report Appendix

Balance Sheet - BP

Properties: Active

As of: 09/30/2025

Accounting Basis: Accrual

Include Zero Balance GL Accounts: No

Account Number	Account Name	Balance
ASSETS		
Cash		
10020	EBT Operating Fund #7801	-30,921.92
12040	EBT Reserve Fund #8601	-2,619.74
	Total Cash	-33,541.66
10010	Petty Cash	255.00
10021	EBT Operating Fund - IntraFi Cash Svc	788,814.87
12041	EBT Reserve - IntraFi Cash Svc	678,830.63
13010	Accounts Receivable	8,339.24
14035	Right of Use - Office Lease	26,015.00
14040	Security Deposit for Office	750.00
14041	Security Deposit - Optimal Unlimited	500.00
15065	Right of Use - Accumulated Amortization	-3,340.00
	TOTAL ASSETS	1,466,623.08
LIABILITIES & CAPITAL		
Liabilities		
20010	Accounts Payable	9,901.39
20030	Prepaid Assessments	11,056.20
20040	RV Lot Dumpster Key Deposits	3,960.00
20045	Short-term Lease Liability	8,364.00
20050	Long Term Lease Liability	14,311.00
21010	Deferred Reserve Fund Liability	1,407,922.24
25010	Federal Withholding	474.28
25020	FICA	402.70
25030	FUTA	-0.01
25040	Medicare	94.16
25050	State Income Tax Withholding	-166.91
25060	WC-1	2.00
	Total Liabilities	1,456,321.05
Capital		
30900	Members' Equity - OF	67,652.59
30910	Members' Equity - RF	0.06
	Calculated Retained Earnings	-32,985.61
	Calculated Prior Years Retained Earnings	-24,365.01
	Total Capital	10,302.03
	TOTAL LIABILITIES & CAPITAL	1,466,623.08

Operating Fund Income Statement

Properties: Active

As of: Sep 2025

Accounting Basis: Accrual

Fund Type: Operating

Account Number	Account Name	MTD Actual	MTD Budget	YTD Actual	YTD Budget	YTD \$ Var.	YTD % Var.
Income							
40100	Assessments	43,316.00	43,316.00	389,838.74	389,844.00	-5.26	-0.00%
40200	Water & Sewer Charges	25,887.19	27,759.00	207,549.10	223,671.00	-16,121.90	-7.21%
40300	Transfer Fees	600.00	400.00	5,400.00	3,200.00	2,200.00	68.75%
40310	Permits and Fees	0.00	25.00	70.00	200.00	-130.00	-65.00%
40600	Misc Income	0.00	0.00	4,250.00	0.00	4,250.00	—
40800	Operating Fund - Interest & Dividends	1,955.32	1,334.00	14,272.91	11,998.00	2,274.91	18.96%
49035	NSF Fees Collected	25.00	0.00	125.00	0.00	125.00	—
Total Operating Income		71,783.51	72,834.00	621,505.75	628,913.00	-7,407.25	-1.18%
Expense							
60110	Postage & Delivery	0.00	310.00	876.00	1,400.00	524.00	37.43%
60120	Office Supplies	152.02	175.00	1,134.79	1,400.00	265.21	18.94%
60130	Printing/Copies	0.00	0.00	977.86	1,350.00	372.14	27.57%
60140	Accounting & Tax Prep	546.09	0.00	11,946.84	19,500.00	7,553.16	38.73%
60150	Legal	351.61	0.00	11,900.73	4,000.00	-7,900.73	-197.52%
60160	Bank Service Charges	221.70	90.00	876.79	830.00	-46.79	-5.64%
60180	Telephone & Internet	220.91	229.00	3,025.91	2,062.00	-963.91	-46.75%
60190	Insurance Premiums	824.00	835.00	11,597.00	11,175.00	-422.00	-3.78%
60195	Licenses & Fees	0.00	75.00	78.90	225.00	146.10	64.93%
60210	Meetings	107.43	160.00	5,642.55	4,020.00	-1,622.55	-40.36%
60230	Office Equipment	0.00	150.00	439.81	1,350.00	910.19	67.42%
60235	Rent & Utilities	787.50	975.00	8,180.77	8,775.00	594.23	6.77%
60240	Office Expense	225.00	267.00	1,349.87	2,403.00	1,053.13	43.83%
60245	Office Expense - SW Subs	122.98	190.00	4,658.81	4,440.00	-218.81	-4.93%
60250	Bookkeeping	207.33	900.00	4,007.33	8,100.00	4,092.67	50.53%
60265	Continuing Education	0.00	0.00	0.00	500.00	500.00	100.00%
60270	Dues & Subscriptions	0.00	0.00	340.00	500.00	160.00	32.00%
60280	Management SW Subs	879.87	880.00	7,918.83	7,920.00	1.17	0.01%
61010	Wages - Managerial	8,562.82	9,390.00	82,128.86	84,513.00	2,384.14	2.82%
61020	Wages - Landscape	0.00	0.00	34,678.52	27,315.00	-7,363.52	-26.96%
61030	Employee Benefits	0.00	0.00	-139.50	132.00	271.50	205.68%
61040	Payroll Taxes: FICA	530.90	583.00	7,242.06	7,089.00	-153.06	-2.16%
61045	Payroll Taxes: Medicare	124.16	136.00	1,693.71	1,621.00	-72.71	-4.49%
61050	Payroll Taxes FUTA	0.00	12.00	166.36	108.00	-58.36	-54.04%
61070	Payroll Taxes: SUTA	7.61	44.00	254.83	396.00	141.17	35.65%
61080	Payroll Taxes: WC	0.00	0.00	-285.21	0.00	285.21	—
61090	Payroll Processing Fee	51.04	75.00	514.62	675.00	160.38	23.76%
62010	Equipment Rental	108.19	109.00	865.52	973.00	107.48	11.05%

Operating Fund Income Statement

Account Number	Account Name	MTD Actual	MTD Budget	YTD Actual	YTD Budget	YTD \$ Var.	YTD % Var.
62030	Maintenance - Dog Park	0.00	84.00	0.00	748.00	748.00	100.00%
62040	Maintenance - Electrical	0.00	0.00	1,606.88	2,000.00	393.12	19.66%
62050	Maintenance - Landscaping	0.00	300.00	5,235.36	3,100.00	-2,135.36	-68.88%
62055	Maintenance - Landscape Management Services	16,158.18	16,500.00	113,107.26	115,500.00	2,392.74	2.07%
62060	Maintenance - Other	0.00	100.00	765.91	400.00	-365.91	-91.48%
62065	Maintenance - Cul-de-Sacs & Paths	0.00	0.00	51,629.24	57,474.00	5,844.76	10.17%
62070	Maintenance - Plumbing - Sewer	0.00	2,000.00	14,045.44	18,000.00	3,954.56	21.97%
62080	Maintenance - Plumbing - Water	0.00	0.00	21,779.56	25,000.00	3,220.44	12.88%
62090	Maintenance - RV Storage Lot	0.00	150.00	813.86	750.00	-63.86	-8.51%
62100	Maintenance - Signs	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
62110	Maintenance - Tennis & Petanque	0.00	0.00	10.81	500.00	489.19	97.84%
62120	Maintenance - Trees	0.00	3,000.00	9,436.01	15,000.00	5,563.99	37.09%
62130	Maintenance - Vehicles	0.00	0.00	190.91	0.00	-190.91	—
62140	Maintenance - Vehicle Fuel	0.00	0.00	293.58	150.00	-143.58	-95.72%
62150	Maintenance - Water & Land Conservation	1,299.75	0.00	8,391.60	2,500.00	-5,891.60	-235.66%
63010	Refuse	698.02	250.00	6,841.24	3,850.00	-2,991.24	-77.69%
63020	Water	17,038.83	18,751.00	131,820.54	140,686.00	8,865.46	6.30%
63030	Sewer	10,385.41	9,005.00	82,924.19	82,982.00	57.81	0.07%
63040	Electricity	422.00	125.00	3,526.41	1,125.00	-2,401.41	-213.46%
64010	Taxes - Federal Income	0.00	0.00	0.00	750.00	750.00	100.00%
64030	Taxes - Franchise and Other	0.00	0.00	0.00	110.00	110.00	100.00%
	Total Operating Expense	60,033.35	65,850.00	654,491.36	674,397.00	19,905.64	2.95%
	Total Operating Income	71,783.51	72,834.00	621,505.75	628,913.00	-7,407.25	-1.18%
	Total Operating Expense	60,033.35	65,850.00	654,491.36	674,397.00	19,905.64	2.95%
	NOI - Net Operating Income	11,750.16	6,984.00	-32,985.61	-45,484.00	12,498.39	27.48%
	Total Income	71,783.51	72,834.00	621,505.75	628,913.00	-7,407.25	-1.18%
	Total Expense	60,033.35	65,850.00	654,491.36	674,397.00	19,905.64	2.95%
	Net Income	11,750.16	6,984.00	-32,985.61	-45,484.00	12,498.39	27.48%

Reserve Fund Income Statement

Properties: Active

As of: Sep 2025

Accounting Basis: Accrual

Fund Type: Reserve

Account Name	MTD Actual	MTD Budget	YTD Actual	YTD Budget	YTD \$ Var.	YTD % Var.
Income						
Reserve Fund Income	18,618.15	11,858.33	76,875.28	106,725.01	-29,849.73	-27.97%
Total Reserve Income	18,618.15	11,858.33	76,875.28	106,725.01	-29,849.73	-27.97%
Expense						
Dog Park	0.00	200.00	0.00	2,000.00	2,000.00	100.00%
Electrical & Lighting	0.00	1,000.00	1,982.37	6,500.00	4,517.63	69.50%
Equipment	0.00	800.00	0.00	6,400.00	6,400.00	100.00%
Landscape	6,761.88	3,500.00	6,761.88	28,000.00	21,238.12	75.85%
Paving - Cul-de-Sacs	843.86	10,000.00	5,135.66	10,000.00	4,864.34	48.64%
Paving - Walking Paths & Trails	5,997.92	10,000.00	8,486.23	10,000.00	1,513.77	15.14%
Plumbing - Sewer Lines	0.00	2,000.00	0.00	16,000.00	16,000.00	100.00%
Plumbing - Water Lines	5,014.49	0.00	9,785.56	0.00	-9,785.56	—
Inside Water Lines & Meters	0.00	0.00	0.00	3,150.00	3,150.00	100.00%
Signs - Permanent	0.00	0.00	0.00	900.00	900.00	100.00%
Tennis & Petanque Courts	0.00	0.00	0.00	750.00	750.00	100.00%
Water & Land Conservation	0.00	0.00	44,723.58	35,000.00	-9,723.58	-27.78%
Total Reserve Expense	18,618.15	27,500.00	76,875.28	118,700.00	41,824.72	35.24%
Total Reserve Income	18,618.15	11,858.33	76,875.28	106,725.01	-29,849.73	-27.97%
Total Reserve Expense	18,618.15	27,500.00	76,875.28	118,700.00	41,824.72	35.24%
Net Reserve	0.00	-15,641.67	0.00	-11,974.99	11,974.99	100.00%
Total Income	18,618.15	11,858.33	76,875.28	106,725.01	-29,849.73	-27.97%
Total Expense	18,618.15	27,500.00	76,875.28	118,700.00	41,824.72	35.24%
Net Income	0.00	-15,641.67	0.00	-11,974.99	11,974.99	100.00%

Income Statement

Park Plazas Community Services Association

Properties: Active

As of: Sep 2025

Accounting Basis: Accrual

Include Zero Balance GL Accounts: No

Account Number	Account Name	Selected Month	% of Selected Month	Year to Month End	% of Year to Month End
Operating Income & Expense					
Income					
40100	Assessments	43,316.00	47.92	389,838.74	55.82
40200	Water & Sewer Charges	25,887.19	28.64	207,549.10	29.72
40300	Transfer Fees	600.00	0.66	5,400.00	0.77
40310	Permits and Fees	0.00	0.00	70.00	0.01
40600	Misc Income	0.00	0.00	4,250.00	0.61
40800	Operating Fund - Interest & Dividends	1,955.32	2.16	14,272.91	2.04
42100	Reserve Fund Income	18,618.15	20.59	76,875.28	11.01
42110	Reserve Fund - Interest & Dividends	0.00	0.00	0.00	0.00
49035	NSF Fees Collected	25.00	0.03	125.00	0.02
Total Operating Income		90,401.66	100.00	698,381.03	100.00
Expense					
60110	Postage & Delivery	0.00	0.00	876.00	0.13
60120	Office Supplies	152.02	0.17	1,134.79	0.16
60130	Printing/Copies	0.00	0.00	977.86	0.14
60140	Accounting & Tax Prep	546.09	0.60	11,946.84	1.71
60150	Legal	351.61	0.39	11,900.73	1.70
60160	Bank Service Charges	221.70	0.25	876.79	0.13
60180	Telephone & Internet	220.91	0.24	3,025.91	0.43
60190	Insurance Premiums	824.00	0.91	11,597.00	1.66
60195	Licenses & Fees	0.00	0.00	78.90	0.01
60200	Late Payment Charges	0.00	0.00	0.00	0.00
60210	Meetings	107.43	0.12	5,642.55	0.81
60230	Office Equipment	0.00	0.00	439.81	0.06
60235	Rent & Utilities	787.50	0.87	8,180.77	1.17
60240	Office Expense	225.00	0.25	1,349.87	0.19
60245	Office Expense - SW Subs	122.98	0.14	4,658.81	0.67
60250	Bookkeeping	207.33	0.23	4,007.33	0.57
60265	Continuing Education	0.00	0.00	0.00	0.00
60270	Dues & Subscriptions	0.00	0.00	340.00	0.05
60280	Management SW Subs	879.87	0.97	7,918.83	1.13
61010	Wages - Managerial	8,562.82	9.47	82,128.86	11.76
61020	Wages - Landscape	0.00	0.00	34,678.52	4.97
61030	Employee Benefits	0.00	0.00	-139.50	-0.02
61040	Payroll Taxes: FICA	530.90	0.59	7,242.06	1.04
61045	Payroll Taxes: Medicare	124.16	0.14	1,693.71	0.24
61050	Payroll Taxes FUTA	0.00	0.00	166.36	0.02
61070	Payroll Taxes: SUTA	7.61	0.01	254.83	0.04
61080	Payroll Taxes: WC	0.00	0.00	-285.21	-0.04

Income Statement

Account Number	Account Name	Selected Month	% of Selected Month	Year to Month End	% of Year to Month End
61090	Payroll Processing Fee	51.04	0.06	514.62	0.07
62010	Equipment Rental	108.19	0.12	865.52	0.12
62030	Maintenance - Dog Park	0.00	0.00	0.00	0.00
62040	Maintenance - Electrical	0.00	0.00	1,606.88	0.23
62050	Maintenance - Landscaping	0.00	0.00	5,235.36	0.75
62055	Maintenance - Landscape Management Services	16,158.18	17.87	113,107.26	16.20
62060	Maintenance - Other	0.00	0.00	765.91	0.11
62065	Maintenance - Cul-de-Sacs & Paths	0.00	0.00	51,629.24	7.39
62070	Maintenance - Plumbing - Sewer	0.00	0.00	14,045.44	2.01
62080	Maintenance - Plumbing - Water	0.00	0.00	21,779.56	3.12
62090	Maintenance - RV Storage Lot	0.00	0.00	813.86	0.12
62110	Maintenance - Tennis & Petanque	0.00	0.00	10.81	0.00
62120	Maintenance - Trees	0.00	0.00	9,436.01	1.35
62130	Maintenance - Vehicles	0.00	0.00	190.91	0.03
62140	Maintenance - Vehicle Fuel	0.00	0.00	293.58	0.04
62150	Maintenance - Water & Land Conservation	1,299.75	1.44	8,391.60	1.20
63010	Refuse	698.02	0.77	6,841.24	0.98
63020	Water	17,038.83	18.85	131,820.54	18.88
63030	Sewer	10,385.41	11.49	82,924.19	11.87
63040	Electricity	422.00	0.47	3,526.41	0.50
64010	Taxes - Federal Income	0.00	0.00	0.00	0.00
65000	Miscellaneous	0.00	0.00	0.00	0.00
70130	Electrical & Lighting	0.00	0.00	1,982.37	0.28
70160	Landscape	6,761.88	7.48	6,761.88	0.97
70180	Paving - Cul-de-Sacs	843.86	0.93	5,135.66	0.74
70190	Paving - Walking Paths & Trails	5,997.92	6.63	8,486.23	1.22
70220	Plumbing - Water Lines	5,014.49	5.55	9,785.56	1.40
70230	Inside Water Lines & Meters	0.00	0.00	0.00	0.00
70260	Tennis & Petanque Courts	0.00	0.00	0.00	0.00
70270	Water & Land Conservation	0.00	0.00	44,723.58	6.40
Total Operating Expense		78,651.50	87.00	731,366.64	104.72
NOI - Net Operating Income		11,750.16	13.00	-32,985.61	-4.72
Total Income		90,401.66	100.00	698,381.03	100.00
Total Expense		78,651.50	87.00	731,366.64	104.72
Net Income		11,750.16	13.00	-32,985.61	-4.72

Journal Entry Register Report

Properties: Active Properties Only

Date Range: 09/01/2025 - 09/30/2025

Entry Date	Reference	Property Name	Property Address	Account Number	Account Name	Debit	Credit	Description
09/01/2025	1189							September 2025 - Payroll Taxes P/E 07/11/2025 (Reversed on 09/01/2025)
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25010	Federal Withholding	423.47		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25020	FICA	264.27		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25040	Medicare	61.81		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25050	State Income Tax Withholding	122.21		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61045	Payroll Taxes: Medicare	61.81		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61040	Payroll Taxes: FICA	264.27		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61070	Payroll Taxes: SUTA	3.74		P/E 07/11/2025 - All EE's
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61080	Payroll Taxes: WC	4.60		P/E 06/22/202 - All EE's ER
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61080	Payroll Taxes: WC	4.00		P/E 06/22/202 - All EE's EE
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		1,210.18	Pay Tax liabilities P/E 7/06/2025
09/01/2025	1190							September 2025 - Record Deferred Reserve Fund Liability - Aug, 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	40100	Assessments	28,730.00		Record Deferred Reserve Fund Liability - Aug, 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	21010	Deferred Reserve Fund Liability		28,730.00	Record Deferred Reserve Fund Liability - Aug, 2025
09/01/2025	1189-R							Reverse Journal Entry September 2025 - Payroll Taxes P/E 07/11/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25010	Federal Withholding		423.47	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25020	FICA		264.27	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25040	Medicare		61.81	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25050	State Income Tax Withholding		122.21	

Journal Entry Register Report

Entry Date	Reference	Property Name	Property Address	Account Number	Account Name	Debit	Credit	Description
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61045	Payroll Taxes: Medicare		61.81	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61040	Payroll Taxes: FICA		264.27	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61070	Payroll Taxes: SUTA		3.74	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61080	Payroll Taxes: WC		4.60	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61080	Payroll Taxes: WC		4.00	
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801	1,210.18		
09/05/2025	1195							Payroll PE 08/31/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61010	Wages - Managerial	1,133.40		P/E 08/31/2025 - C Kosak
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61010	Wages - Managerial	3,129.12		P/E 08/31/2025 - R White
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25010	Federal Withholding		423.47	P/E 08/31/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25020	FICA		264.28	P/E 08/31/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25040	Medicare		61.80	P/E 08/31/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25050	State Income Tax Withholding		122.21	P/E 08/31/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		963.34	P/E P/E 08/31/2025 - C Kosak
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		2,427.42	P/E 08/31/2025 - R White
09/05/2025	1196							August 2025 - Payroll Taxes P/E 08/31/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25010	Federal Withholding	423.47		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25020	FICA	264.28		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25040	Medicare	61.80		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25050	State Income Tax Withholding	122.21		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61040	Payroll Taxes: FICA	264.28		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs

Journal Entry Register Report

Entry Date	Reference	Property Name	Property Address	Account Number	Account Name	Debit	Credit	Description
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61045	Payroll Taxes: Medicare	61.80		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61070	Payroll Taxes: SUTA	3.74		Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		1,201.58	Pay Tax Liabilities P/E 08/31/2025 - ALL EEs
09/17/2025	1200							Bank account analysis fee - September, 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	60160	Bank Service Charges	155.72		EBT - Bank account analysis fee - September, 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		155.72	EBT - Bank account analysis fee - September, 2025
09/17/2025	1201							EBT - Bank account analysis fee - September, 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	60160	Bank Service Charges	75.00		EBT - Bank account analysis fee - September, 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12040	EBT Reserve Fund #8601		75.00	EBT - Bank account analysis fee - September, 2025
09/19/2025	1198							Payroll PE 09/14/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61010	Wages - Managerial	1,171.18		P/E 09/14/2025 - C Kosak
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61010	Wages - Managerial	3,129.12		P/E 09/14/2025 - R White
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25010	Federal Withholding		428.01	P/E 09/14/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25020	FICA		266.62	P/E 09/14/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25040	Medicare		62.36	P/E 09/14/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25050	State Income Tax Withholding		123.83	P/E 09/14/2025 - All
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		992.06	P/E P/E 09/14/2025 - C Kosak
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		2,427.42	P/E 09/14/2025 - R White
09/19/2025	1199							September 2025 - Payroll Taxes P/E 09/14/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25010	Federal Withholding	428.01		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25020	FICA	266.62		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs

Journal Entry Register Report

Entry Date	Reference	Property Name	Property Address	Account Number	Account Name	Debit	Credit	Description
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25040	Medicare	62.36		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	25050	State Income Tax Withholding	123.83		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61040	Payroll Taxes: FICA	266.62		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61045	Payroll Taxes: Medicare	62.36		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	61070	Payroll Taxes: SUTA	3.87		Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		1,213.67	Pay Tax Liabilities P/E 09/14/2025 - ALL EEs
09/30/2025	1203							09/30/2025 Interest
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801	0.22		09/30/2025 Interest earned
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	40800	Operating Fund - Interest & Dividends		0.22	09/30/2025 Interest earned
09/30/2025	1204							Interest Earned
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12040	EBT Reserve Fund #8601	0.24		09/30/2025 Interest earned
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12041	EBT Reserve - IntraFi Cash Svc		0.24	09/30/2025 Interest earned
09/30/2025	1207							Record Operating Fund sweep transactions - September 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801	21,681.84		Record Operating Fund sweep transactions -September 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10021	EBT Operating Fund - IntraFi Cash Svc		21,681.84	Record Operating Fund sweep transactions -September 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10021	EBT Operating Fund - IntraFi Cash Svc	87,072.41		Record Operating Fund sweep transactions -September 2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10020	EBT Operating Fund #7801		87,072.41	Record Operating Fund sweep transactions - September 2025
09/30/2025	1208							Records Sweep Transfers to 8601 and from 2316 - 9/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12040	EBT Reserve Fund #8601	690.94		Sweep Transfers to 8601 from 2316 to 6801 - 9/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12041	EBT Reserve - IntraFi Cash Svc		690.94	Sweep Transfers to 8601 from 2316 to 6801 - 9/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12041	EBT Reserve - IntraFi Cash Svc	616.20		Sweep transfers to 2316 from 6801 - 9/2025
		Park Plazas Community	2801 Rodeo Road E-1	12040	EBT Reserve Fund		616.20	Sweep transfers from 6801 to 2316 - 9/2025

Journal Entry Register Report

Entry Date	Reference	Property Name	Property Address	Account Number	Account Name	Debit	Credit	Description
		Services Association	Santa Fe, NM 87507		#8601			
09/30/2025	1209							Recognize RF Income to cover RF Expenses - 09/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	21010	Deferred Reserve Fund Liability	18,618.15		Recognize RF Income to cover RF Expenses - 09/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	42100	Reserve Fund Income		18,618.15	Recognize RF Income to cover RF Expenses - 09/2025
09/30/2025	1210							Record Interest Earned - 9/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	10021	EBT Operating Fund - IntraFi Cash Svc	1,955.10		Record Interest Earned - 9/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	40800	Operating Fund - Interest & Dividends		1,955.10	Record Interest Earned - 9/2025
09/30/2025	1211							Record RF Interest Earned - 09/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	12041	EBT Reserve - IntraFi Cash Svc	2,193.23		Record Interest Earned - 9/2025
		Park Plazas Community Services Association	2801 Rodeo Road E-1 Santa Fe, NM 87507	21010	Deferred Reserve Fund Liability		2,193.23	Record Interest Earned - 9/2025
Total						175,187.48	175,187.48	

Reconciliation Report

Enterprise Bank & Trust

Account Name	Operating Fund 7801
Account Number	*****
Ending Statement Date	09/30/2025

Summary

Bank Statement Starting Balance on 08/31/2025	10,000.21
Cleared Deposits and other Increases	118,132.95
Cleared Checks and other Decreases	118,132.94
Cleared ACH Batches and Reversals	0.00
Cleared Balance	10,000.22

Unreconciled Transactions

Unreconciled Deposits and other Increases (1 Item)

Journal Entry - Recognize Pmt from RF of OF CC pmt made 08/26/25	08/31/2025	615.94
Total		615.94

Unreconciled Checks and other Decreases (10 Items)

Check #20220509 - William C. & Diane J. Graves	12/17/2024	70.14
Journal Entry - April 2025 - PP Payroll P/E 03/04/2025	04/09/2025	32.22
Check #20220631 - Tierra Bonita Landscape Management	08/28/2025	3,115.87
Check #20220632 - Tierra Bonita Landscape Management	08/28/2025	1,655.31
Check #20220635 - Tierra Bonita Landscape Management	09/01/2025	16,158.18
Check #20220638 - Capital Scrap Metals, Inc.	09/30/2025	108.19
Check #20220639 - City of Santa Fe	09/30/2025	27,424.24
Check #20220640 - Katie Johnson	09/30/2025	1,299.75
Check #20220641 - Rodeo Plaza Shopping Center	09/30/2025	121.51
Check #20220642 - PNM	09/30/2025	400.79
Total		50,386.20

Unreconciled ACH Batches and Reversals (0 Items)

Total	0.00
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Unreconciled Payments from ACH Batches Generated after Reconciliation Period (0 Items)

Total	0.00
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Unreconciled Checks Voided after Reconciliation Period (0 Items)

Total	0.00
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Unreconciled Receipts Deposited after Reconciliation Period (40 Items)

Receipt #116F-E950 - Suzanne Bono	09/24/2025	59.42
Receipt #53C4-EC80 - Elizabeth Sallee	09/25/2025	206.81
Receipt #5475-A350 - Jane Steinberg	09/25/2025	291.79
Receipt #5501-C690 - Marianne Murray	09/25/2025	209.07

Receipt #55C1-5FA0 - Darcy Nicholson	09/25/2025	210.24
Receipt #567A-98F0 - Betty L. Bookwalter	09/25/2025	299.55
Receipt #5724-E240 - Richard A. Markwood	09/25/2025	210.12
Receipt #57C9-0A40 - Richard A. & Mary E. Lee	09/25/2025	229.73
Receipt #58A8-5640 - Judith Halevy	09/25/2025	218.63
Receipt #5A63-54F0 - Chris John Fabyonic	09/25/2025	199.04
Receipt #5AFE-1370 - Edward Stein	09/25/2025	200.51
Receipt #5B93-E6D0 - Kendall Smith Jones	09/25/2025	221.38
Receipt #6981-4FC0 - Cheri L. Mayfield	09/25/2025	201.45
Receipt #01D6-C330 - Gary E. & Elizabeth A. Lutes	09/26/2025	236.90
Receipt #0274-D0B0 - Penelope Stuart	09/26/2025	192.12
Receipt #0325-0CC0 - Bernhard Draiscoll	09/26/2025	189.78
Receipt #03EF-21A0 - William H. Freytag III	09/26/2025	217.86
Receipt #19A2-46F0 - Daniel J. & Carolyn Coco-V. McCoy	09/27/2025	199.50
Receipt #43A1-8FB0 - Maureen O'Reilly-Blum	09/28/2025	196.52
Receipt #444E-9A80 - Rosemary M. Thompson	09/28/2025	322.22
Receipt #44E5-1160 - Mike Walker	09/28/2025	294.64
Receipt #4572-FEB0 - Wanda Frances Miles-Bell Revocable Trust	09/28/2025	202.63
Receipt #4C88-DE50 - Blane R. Stengle	09/28/2025	207.89
Receipt #7093-2040 - Denis Tassel	09/29/2025	195.91
Receipt #7156-F070 - David M. Silver	09/29/2025	216.85
Receipt #7205-C850 - John W. & Kris Murphey	09/29/2025	194.11
Receipt #72E1-59A0 - Monica Sweeney	09/29/2025	342.15
Receipt #4ABD-1800 - John R. Hanson	09/30/2025	219.67
Receipt #4B81-9B50 - Estate of Suzanne Brandt	09/30/2025	227.55
Receipt #4C49-B8E0 - 2877 Plaza Blanca LLC	09/30/2025	111.64
Receipt #4D08-A5E0 - Leland Van Deventer	09/30/2025	229.08
Receipt #4DD2-9D90 - Stephen C. Bing	09/30/2025	260.79
Receipt #4E91-8150 - Shawn A. Paar	09/30/2025	205.35
Receipt #4F50-33A0 - Christopher Schulz	09/30/2025	278.05
Receipt #4FF5-1BA0 - Valarie & Mahdi Budayr	09/30/2025	200.00
Receipt #513F-D310 - Janis Ann Devoti	09/30/2025	228.54
Receipt #5202-BFE0 - Raymond & Vicki Singer	09/30/2025	199.60
Receipt #52C8-5890 - Oliver Stanford	09/30/2025	288.60
Receipt #5377-7F20 - Rand L. Greenfield	09/30/2025	228.98
Receipt #4DB5-8BA0 - Hugh W. Craig	09/30/2025	203.45
Total		8,848.12

Receipts Reversed after Reconciliation Which Have Not Been Deposited (0 Items)

Total	0.00
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Pending Online Receipts Which Have Not Been Deposited (0 Items)

Total	0.00
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Cleared Transactions

Cleared Deposits and other Increases (55 Items)

Deposit #Automatic ACH Deposit	09/02/2025	817.12
Deposit #Automatic ACH Deposit	09/03/2025	420.69
Deposit #Automatic Deposit	09/03/2025	1,228.54
Deposit #461	09/03/2025	2,239.81

(22)

Deposit #Automatic ACH Deposit	09/04/2025	1,053.55
Deposit #Automatic Deposit	09/04/2025	929.15
Deposit #Automatic ACH Deposit	09/05/2025	10,184.39
Deposit #Automatic Deposit	09/05/2025	874.08
Deposit #462	09/05/2025	2,299.29
Deposit #Automatic Deposit	09/08/2025	223.23
Deposit #Automatic ACH Deposit	09/08/2025	3,929.98
Deposit #463	09/08/2025	500.00
Deposit #464	09/08/2025	56.50
Deposit #465	09/08/2025	4,294.73
Deposit #Automatic ACH Deposit	09/09/2025	4,136.02
Deposit #Automatic Deposit	09/09/2025	196.29
Deposit #Automatic ACH Deposit	09/10/2025	1,951.09
Deposit #467	09/10/2025	425.69
Deposit #Automatic ACH Deposit	09/11/2025	6,075.97
Deposit #Automatic ACH Deposit	09/12/2025	4,201.55
Deposit #Automatic Deposit	09/12/2025	415.11
Deposit #468	09/12/2025	4,336.47
Deposit #Automatic Deposit	09/15/2025	200.00
Deposit #Automatic ACH Deposit	09/15/2025	649.85
Deposit #469	09/15/2025	120.00
Deposit #470	09/15/2025	4,423.93
Deposit #Automatic ACH Deposit	09/16/2025	3,758.19
Deposit #Automatic Deposit	09/16/2025	412.39
Deposit #Automatic ACH Deposit	09/17/2025	1,273.58
Deposit #Automatic Deposit	09/17/2025	453.91
Deposit #Automatic ACH Deposit	09/18/2025	635.39
Deposit #Automatic ACH Deposit	09/19/2025	4,250.00
Deposit #471	09/19/2025	3,261.18
Deposit #Automatic ACH Deposit	09/22/2025	2,635.15
Deposit #472	09/22/2025	2,071.17
Deposit #Automatic ACH Deposit	09/23/2025	200.35
Deposit #Automatic Deposit	09/23/2025	231.82
Deposit #Automatic ACH Deposit	09/24/2025	1,209.78
Deposit #Automatic Deposit	09/24/2025	465.87
Deposit #Automatic ACH Deposit	09/25/2025	830.49
Deposit #Automatic ACH Deposit	09/26/2025	5,719.19
Deposit #Automatic Deposit	09/26/2025	439.99
Deposit #473	09/26/2025	2,231.61
Deposit #474	09/27/2025	618.33
Deposit #475	09/27/2025	610.24
Deposit #476	09/27/2025	623.21
Deposit #Automatic ACH Deposit	09/29/2025	1,459.28
Deposit #477	09/29/2025	50.00
Deposit #478	09/29/2025	1,316.70
Deposit #Automatic ACH Deposit	09/30/2025	3,623.11
Deposit #Automatic Deposit	09/30/2025	641.75
Journal Entry - Reverse Journal Entry August 2025 - Payroll Taxes P/E 07/11/2025	08/01/2025	1,210.18
Journal Entry - Reverse Journal Entry NM Mutual Insurance - 8/11/2025	08/11/2025	35.00

Journal Entry - 09/30/2025 Interest	09/30/2025	0.22
Journal Entry - Record Operating Fund sweep transactions - September 2025	09/30/2025	21,681.84
Total		118,132.95
Cleared Checks and other Decreases (22 Items)		
Payment Ref EBT Visa 7/31/25 - Enterprise Bank & Trust	08/25/2025	615.94
Check #20220633 - Kathleen B. Hargrave	08/28/2025	214.07
Check #20220634 - Rodeo Plaza Shopping Center	09/01/2025	787.50
Check #20220636 - City of Santa Fe	09/15/2025	15,070.14
Payment Ref NMM ACH - NM Mutual Insurance Company	09/09/2025	35.00
Payment Ref AppFolio 9/2025 - AppFolio Software	09/04/2025	879.87
Payment Ref Comcast 9/2025 - Comcast	09/05/2025	172.84
Payment Ref EBT CC Payment - Enterprise Bank & Trust	09/27/2025	895.72
Check #20220637 - CASH	09/30/2025	225.00
Payment Ref ACH DEBIT Cincinnati Insur INS.PREM 250914 1000051152 - Cincinnati Insurance Company	09/15/2025	789.00
Payment Ref ACH DEBIT CITY OF SANTA FE BILLPAY 250922 - City of Santa Fe	09/22/2025	698.02
Payment Ref ACH DEBIT ONLINE PAYROLL PAYROLL 250929 6320331 - SurePayroll	09/29/2025	51.04
Journal Entry - August 2025 - Payroll Taxes P/E 07/11/2025 (Reversed on 08/01/2025)	08/01/2025	1,210.18
Journal Entry - NM Mutual Insurance - 8/11/2025 (Reversed on 08/11/2025)	08/11/2025	35.00
Journal Entry - Payroll PE 08/31/2025	09/05/2025	963.34
Journal Entry - Payroll PE 08/31/2025	09/05/2025	2,427.42
Journal Entry - August 2025 - Payroll Taxes P/E 08/31/2025	09/05/2025	1,201.58
Journal Entry - Payroll PE 09/14/2025	09/19/2025	992.06
Journal Entry - Payroll PE 09/14/2025	09/19/2025	2,427.42
Journal Entry - September 2025 - Payroll Taxes P/E 09/14/2025	09/19/2025	1,213.67
Journal Entry - Bank account analysis fee - September, 2025	09/17/2025	155.72
Journal Entry - Record Operating Fund sweep transactions - September 2025	09/30/2025	87,072.41
Total		118,132.94
Cleared ACH Batches and Reversals (0 Items)		
Total		0.00
Cash Accounts		
10020: EBT Operating Fund #7801		-30,921.92
Less Unreconciled Deposits		-615.94
Less Unreconciled Receipts Deposited after Reconciliation Period		-8,848.12
Less Receipts Reversed after Reconciliation Which Have Not Been Deposited		0.00
Less Pending Online Receipts Which Have Not Been Deposited		0.00
Plus Unreconciled Checks		50,386.20
Plus Unreconciled ACH Batches and Reversals		0.00
Plus Unreconciled Payments from ACH Batches Generated after Reconciliation Period		0.00
Plus Unreconciled Checks Voided after Reconciliation Period		0.00
Adjusted Cash Balance		10,000.22
Bank Statement Balance on 09/30/2025		10,000.22
		In Balance

Reconciliation Report

Enterprise Bank & Trust

Account Name	Reserve Fund 8601
Account Number	*****
Ending Statement Date	09/30/2025

Summary

Bank Statement Starting Balance on 08/31/2025	10,000.26
Cleared Deposits and other Increases	691.18
Cleared Checks and other Decreases	691.20
Cleared ACH Batches and Reversals	0.00
Cleared Balance	10,000.24

Unreconciled Transactions

Unreconciled Deposits and other Increases (1 Item)

Journal Entry - Interest Earned	07/31/2025	0.25
Total		0.25

Unreconciled Checks and other Decreases (3 Items)

Check #2220443 - AFJ Custom Paving	09/30/2025	843.86
Check #2220444 - CaitCo Drainworks	09/30/2025	5,014.49
Check #2220445 - Tierra Bonita Landscape Management	09/30/2025	6,761.88
Total		12,620.23

Unreconciled ACH Batches and Reversals (0 Items)

Total		0.00
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Unreconciled Payments from ACH Batches Generated after Reconciliation Period (0 Items)

Total		0.00
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Unreconciled Checks Voided after Reconciliation Period (0 Items)

Total		0.00
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Unreconciled Receipts Deposited after Reconciliation Period (0 Items)

Total		0.00
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Receipts Reversed after Reconciliation Which Have Not Been Deposited (0 Items)

Total		0.00
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Pending Online Receipts Which Have Not Been Deposited (0 Items)

Total		0.00
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Cleared Transactions

Cleared Deposits and other Increases (2 Items)

Journal Entry - Interest Earned	09/30/2025	0.24
Journal Entry - Records Sweep Transfers to 8601 and from 2316 - 9/2025	09/30/2025	690.94

Total		691.18
Cleared Checks and other Decreases (2 Items)		
Journal Entry - EBT - Bank account analysis fee - September, 2025	09/17/2025	75.00
Journal Entry - Records Sweep Transfers to 8601 and from 2316 - 9/2025	09/30/2025	616.20
Total		691.20
Cleared ACH Batches and Reversals (0 Items)		
Total		0.00
Cash Accounts		
12040: EBT Reserve Fund #8601		-2,619.74
Less Unreconciled Deposits		-0.25
Less Unreconciled Receipts Deposited after Reconciliation Period		0.00
Less Receipts Reversed after Reconciliation Which Have Not Been Deposited		0.00
Less Pending Online Receipts Which Have Not Been Deposited		0.00
Plus Unreconciled Checks		12,620.23
Plus Unreconciled ACH Batches and Reversals		0.00
Plus Unreconciled Payments from ACH Batches Generated after Reconciliation Period		0.00
Plus Unreconciled Checks Voided after Reconciliation Period		0.00
Adjusted Cash Balance		10,000.24
Bank Statement Balance on 09/30/2025		10,000.24
		In Balance